

BMW Foundation Herbert Quandt  
is looking for a

## Strategic Staff Member – Sustainable Development & Growth, Munich (m/f/d)

The BMW Foundation Herbert Quandt promotes responsible leadership and inspires leaders worldwide to work towards a peaceful, just, and sustainable future. Through its leadership programs, it inspires leaders across sectors, cultures, and countries, and connects them through its global Responsible Leaders Network that drives positive change.

It uses and promotes impact investing and venture philanthropy as effective tools for social change. Through its activities, the BMW Foundation Herbert Quandt aims to advance the Sustainable Development Goals of the United Nations 2030 Agenda.

**We are looking for a strategic staff member in the area of Sustainable Development & Growth to join our Munich-based team at the earliest possible starting date.**

As a strategist in our agile team, you will show initiative and commitment in supporting the sustainable development and growth of the mission, work, and impact of the BMW Foundation Herbert Quandt.

### **Your tasks – What we are looking for**

- You work closely with the Foundation's Board of Directors and interdisciplinary team.
- You assist the Board of Directors in analyzing and designing – as well as monitoring – strategic actions and activities, and you write solid reports, concepts, and presentations.
- You autonomously supervise, coordinate, develop, and build projects in the area of Sustainable Development & Growth (including on the topics of sustainability and mobility).
- You develop and coordinate the set-up of cross-sector collaborations and partnerships.
- You translate your own ideas into actual projects in a visionary and responsible way.
- You help ensure reliable quality planning and assessment of your project results.
- You build your own networks and partnerships with lots of creative leeway and motivation.

## Your profile – What you will contribute

- You are an authentic and inspirational personality with good communication skills, eloquence, and hands-on mentality. You deal with new experiences and thoughts in an open and reflective way and have the necessary sensitivity when it comes to dealing with conflicts.
- You love working in an international, dynamic, and independent environment and fully committing yourself to advancing the Sustainable Development Goals of the UN 2030 Agenda and its five key messages (People, Planet, Prosperity, Peace, Partnerships – “5Ps”).
- You have successfully completed your studies. Ideally, you have also completed an MBA or doctorate or are working towards these degrees.
- You have at least four years job experience in the field of strategic consultancy and/or as a founder of a startup or spin-off/hub. You have been able to gather experiences particularly in the fields of sustainability, mobility, tech, and innovation.
- You have a solid grasp of strategic methodologies and use your project management skills effectively and productively. You are able to break down complex issues without losing sight of the larger picture.
- You effectively and efficiently translate your quantitative and qualitative analytical and work results into solid and well-structured decision papers and presentations.
- You permanently push yourself and others to do better and you have a high level of willingness to take on responsibility. You are setting high standards for yourself and your work and you formulate ambitious goals without losing balance.
- You contribute your analytical and conceptual intelligence and planning skills in a proactive, motivated, and passionate way.

## What we offer

- A dynamic, international, and interdisciplinary team that works towards a peaceful, just, and sustainable future in keeping with the UN 2030 Agenda.
- An appreciative corporate culture, lots of responsibility, creative leeway and variety, and the opportunity for individualized professional and personal development.
- Flexible working hours, a good work-life balance, home office, and 30 vacation days/year.
- The possibility to advance meaningful projects.
- A unique workspace in the heart of city in our Foundation’s Munich office on Prater Island.

## Are you interested?

If you can see yourself in this role, please send your full application (letter of motivation, CV, references) to Nadiya Raufi at [hr-bfhq@bmw-foundation.org](mailto:hr-bfhq@bmw-foundation.org). Please also specify your salary expectations and earliest possible starting date.

Responsible Leadership also means working towards equality. Therefore, the BMW Foundation explicitly welcomes applications from all individuals, regardless of gender, nationality, racial or ethnic origin, religion/belief, disability, age, sexual orientation and identity. Where qualifications are equal, preference will be given to people with severe disabilities.

To protect against coronavirus, the selection process can also take place via video call. Please let us know your preference.

For more information about the Foundation and its activities, please visit our website at <http://bmw-foundation.org>